

**MINUTES OF THE REGULAR MEETING OF THE
BOARD OF PUBLIC WORKS AND SAFETY OF THE CITY OF JASPER
JULY 27, 2010**

The Board of Public Works and Safety of the City of Jasper, Indiana, met in regular session on Tuesday, July 27, 2010, in the Council Chambers of City Hall located at 610 Main Street.

CALL TO ORDER

Presiding Officer Mayor William J. Schmitt called the meeting to order at 8:00 a.m.

ROLL CALL

Mayor William J. Schmitt	Present
Board member Thomas Schmidt	Present
Board member Ambrose 'Butch' Schitter	Present

Also present were Police Chief Douglas Tarvin, Street Commissioner Raymond Eckerle, City Engineer Chad Hurm, Personnel/Safety Director Charles Schneider, Building Commissioner David Seger, Fire Chief Kenneth Hochgesang, and Clerk-Treasurer Juanita S. Boehm. City Attorney Sandra Hemmerlein was absent.

Clerk-Treasurer Boehm announced that in order to have a quorum for the meeting, a majority of the board members must be present. All three board members were present; therefore, there was a quorum for the meeting.

PLEDGE OF ALLEGIANCE

Mayor Schmitt invited all those present to join him in reciting the Pledge of Allegiance.

APPROVAL OF THE MINUTES

The board members examined the minutes of the regular meeting held on July 13, 2010. Thereafter, a **motion** was made by Ambrose 'Butch' Schitter and seconded by Thomas Schmidt to approve the minutes. Motion carried 3-0.

STREET CLOSINGS – STRASSENFEST PARADE

Audrey Fischer, representing the Optimist Club, asked permission to close the same streets as last year for the 2010 Strassenfest Parade. Police Chief Douglas Tarvin asked when to close 15th Street at Newton Street. Fischer said last year that area was closed at 12:30 p.m. but asked if it can be closed at a different time. She will meet with Tarvin and discuss this matter.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the street closings for the 2010 Strassenfest Parade. Motion carried 3-0.

PRECIOUS BLOOD 5K RUN/WALK

Audrey Fischer, representing the Precious Blood IPT, asked permission to hold a 5K run/walk on October 16, 2010 beginning at 8:00 a.m. The route is the same as last year. Participants will leave the Precious Blood parking lot, travel onto Gregory Lane, thence to Kluemper Road up to 5th Street, circle around Skyview Drive and return the same route.

A **motion** was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to approve the request for Precious Blood's 5K Run/Walk on October 16, 2010. Motion carried 3-0.

BLUEGRASS BAND TO PERFORM AT THE MILL

Linda Musselwhite asked permission to have a bluegrass band perform a free public concert on Friday, August 6, 2010 from 5:30 p.m. to 7:30 p.m. at the Mill on the west end of the porch. Fire Chief Kenneth Hochgesang said the band will need to get an entertainment permit unless this event is part of the Strassenfest. Strassenfest Chairperson Bridget Jarboe was in attendance and said she will get with Musselwhite to let her know what needs to be done so this event is considered part of the fest.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of Linda Musselwhite to provide bluegrass music at the Mill on Friday, August 6 from 5:30 p.m. to 7:30 p.m. after working out all the details with the Strassenfest Committee and the Park Department. Motion carried 3-0.

ANDERSON WOODS HOME BREW DEMONSTRATION

Bridget Jarboe, representing Anderson Woods, asked permission to add a home brew demonstration this year at the Log Barn during the Taster's Fest on September 11, 2010 from 4:30 p.m. to 7:30 p.m. The wine tasting portion of the event is also held at the barn.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of Anderson Woods to include a home brew demonstration as long as it meets all requirements set forth by the City. Motion carried 3-0.

ENCROACHMENT REQUEST

City Engineer Chad Hurm read a request from Michael Hicks, representing the Center for Community Empowerment, to encroach over the sidewalk by placing a sign over the entrance of their door at 505 ½ Main Street. The bottom of the sign will be 12 ft 10 in. above the sidewalk.

Hurm then reviewed the comments supplied by the department heads.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to approve the request of Michael Hicks dba the Center for Community Empowerment to put a sign at 505 ½ Main Street. Motion carried 3-0.

ENCROACHMENT REQUEST

City Engineer Chad Hurm presented an encroachment request from Gary and Belinda Rasche, 208 Ridgewood Lane in the Golden Acres subdivision. A fence and storage building are located on a public utility and drainage easement along the backside of the property.

Hurm then reviewed the comments submitted by the department heads. The gas department feels the fence should be moved. There is a gas line that extends several feet behind the fence and access to the gas meter is an issue particularly if the gate is locked. The wastewater department said the fence would be in the way if they need to access the line. The street department reported that on the northeast side of the property there is a twelve-inch storm sewer approximately six feet from the fence so if maintenance is required, it would be hard to get equipment alongside the fence.

Hurm said there is a drainage swale that runs along the backside of the property that carries a lot of water and is overgrown and needs maintenance. According to the covenants, the property owners are responsible for the maintenance.

A **motion** was made by Mayor Schmitt and seconded by Ambrose ‘Butch’ Schitter to approve the encroachment request upon condition a letter is sent to the property owner stating all city employees have authority to enter onto the property to service utility and drainage needs, the gate for access to the gas meter cannot be locked, if the fence needs to be taken down it is at the owner’s expense and the City will not replace it, and the encroachment agreement will be recorded so it follows all future owners of the property. Motion carried 3-0.

‘THANKED’ FOR SUPPORTING DISABLED VETERANS

Charles Parker, 4061 Lee Drive, thanked Mayor Schmitt and the City for their support of the disabled American veterans and all veterans in the area. Mayor Schmitt will sign a proclamation for their ‘Forget Me Not’ Drive.

STREET CLOSURE

Street Commissioner Raymond Eckerle asked permission to close Poplar Avenue between Schuetter Road and St. Charles Street on two different occasions to replace a collapsed storm sewer and install another sewer.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve the request of the street commissioner to close Poplar Avenue for storm sewer repair on condition he notifies the proper authorities and the media before the closing. Motion carried 3-0.

STREET DEPARTMENT REPORTS

Landscaping. Street Commissioner Raymond Eckerle said the landscaping at the Mill is coming together. The work is being done in conjunction with the park department and an Eagle Scout project. It should be done by Strassenfest. He thanked Mehringer Plumbing and Heating for donating the use of a crane two times in order to move stone.

Traffic signal. At the last meeting there were comments about traffic delays caused by the timing of the traffic control signals at the bottom of the “Y”. Eckerle said he did a study at two different times and in most cases when ten cars were waiting at a red light everyone cleared the light when it turned green. He thinks the problem has been taken care of.

Storm sewer. Eckerle reported that they are replacing a storm sewer at Vine Street.

Paving. He gave a Phase II paving update.

Sidewalk program. Eckerle said the Jackson Street sidewalk project is on hold until after the Strassenfest.

Cleanup. He said the street department is in Strassenfest mode and is doing a lot of cleanup.

Sign. Mayor Schmitt told Eckerle to make sure the sign at the Mill does not cause a sight distance problem.

CITY ENGINEER REPORTS

Inspection. City Engineer Chad Hurm reported that he received an email from INDOT saying the pre-final inspection on the walking path is on July 29, 2010 at 10:00 a.m.

Walking path. Hurm said he met with the property owners and went over the plans for the proposed sidewalk along St. Charles Street from 20th Street to Schuetter Road. He is putting together some temporary construction easements. He will bring the plans to the next meeting for approval.

Badendorff storm sewer. Hurm said he is still looking at alignment options for the Badendorff storm sewer project.

HIGH WEED COMPLAINTS

Fire Chief Kenneth Hochgesang reported to the board the names of the property owners and locations that have been cited under 5.12.040 weed removal/notice. The names and locations are as follows:

Owners	Location
Randall and Earlene Holland	N. Newton Street (Garfields)
	Victory Villa Lots 16, 17, and 19
John and Mary Jo Hart	PT SW SW 27-1-5 .135A
	Lot behind 1461 Gregory

FIRE DEPARTMENT REPORTS

Vehicle report. Fire Chief Kenneth Hochgesang presented the June 2010, Jasper Fire Department monthly vehicle maintenance report for the Board to review.

Fire station #2 damage. Chief Hochgesang reported that he is trying to set up a pre-construction meeting with Streicher Construction. He also said the fire truck is going to Ruxer today.

POLICE DEPARTMENT REPORTS

Activity report. Police Chief Douglas Tarvin presented the May 2010 Jasper Police Department Monthly Activity Report for the Board to review.

Tornado warning system update. Chief Tarvin gave an update on the tornado warning system and said they are having some problems with the cable interrupter system. He gave a report on what is being done to rectify the problem with the cable company.

REPLACE ROOF

Police Chief Douglas Tarvin asked permission to seek sealed quotes to replace the shingles on the mansard roof at the police station. Tarvin said the shingles continue to fall off and have to be replaced about every three months.

Mayor Schmitt asked about the rubber roof. Tarvin said it leaks and it needs to be looked at by a contractor. Schmitt said he thinks the rubber roof needs fixed first since it is leaking.

A **motion** was made by Mayor Schmitt and seconded by Ambrose 'Butch' Schitter to table the request until the next meeting so we can get more information on rubber roofing. Motion carried 3-0.

REPLACE TELECOMMUNICATOR

Police Chief Douglas Tarvin said a telecommunicator submitted a letter of resignation effective August 3, 2010. He asked permission to start the hiring process to replace this employee. He would like to open it up within the police department and if necessary open it up to the public.

There was some discussion whether or not an eligibility list for remaining applicants was still active since the last time the City hired a telecommunicator.

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to move forward with the hiring process and report back at another meeting which direction we are going. Motion carried 3-0.

IACP CONFERENCE

Police Chief Douglas Tarvin asked permission for the police chief and the assistant police chief to attend the IACP Conference on September 8 and 9, 2010 in Indianapolis.

A **motion** was made by Thomas Schmidt and seconded by Ambrose 'Butch' Schitter to approve the request for the police chief and the assistant police chief to attend the IACP Conference in Indianapolis. Motion carried 3-0.

EASEMENTS

Mayor Schmitt presented the following easements for acceptance and approval:

Grant of Permanent Electric Utility easement

Randy D. and Cynthia M. Breaden – Part of Lot 16 in Meridian Meadows

Grant of Permanent Public Utility and Drainage Easement

Seagull Properties, LLC by Brenda Stallings – Part of Lot 3 in Soligas Addition

A **motion** was made by Mayor Schmitt and seconded by Thomas Schmidt to approve and accept the two easements. Motion carried 3-0.

ADJOURNMENT. There being no further business to come before the board, a **motion** was made by Thomas Schmidt and seconded by Ambrose ‘Butch’ Schitter to adjourn the meeting. Motion carried 3-0 and the meeting adjourned at 9:25 a.m.

The minutes were hereby approved ____ with X without corrections or clarification this 10th day of August, 2010.

Mayor William J. Schmitt
Presiding Officer

Attest:

Juanita S. Boehm, Clerk-Treasurer

Margaret A. Kress, Recording Secretary